

THE GRANGE SCHOOL

Specialising in Business & Enterprise



SCHOOL CLEANER

Job Summary

- 12.5 hours per week for 39 weeks of the year, Monday to Friday term time only plus Inset days.
- Working hours to be 3:15 pm to 5:45 pm Monday to Friday
- Contract type: Permanent, Part time.
- Probationary period: 3 months.
- Bucks Pay Range 1, Point 7 to Point 10 approximately approximately depending on experience
- Equivalent to £8.25/hour to £9.30/hour.

Closing date for applications: Friday 8th November 2019. PLEASE FILL IN THE 'NON-TEACHING APPLICATION FORM' TO APPLY

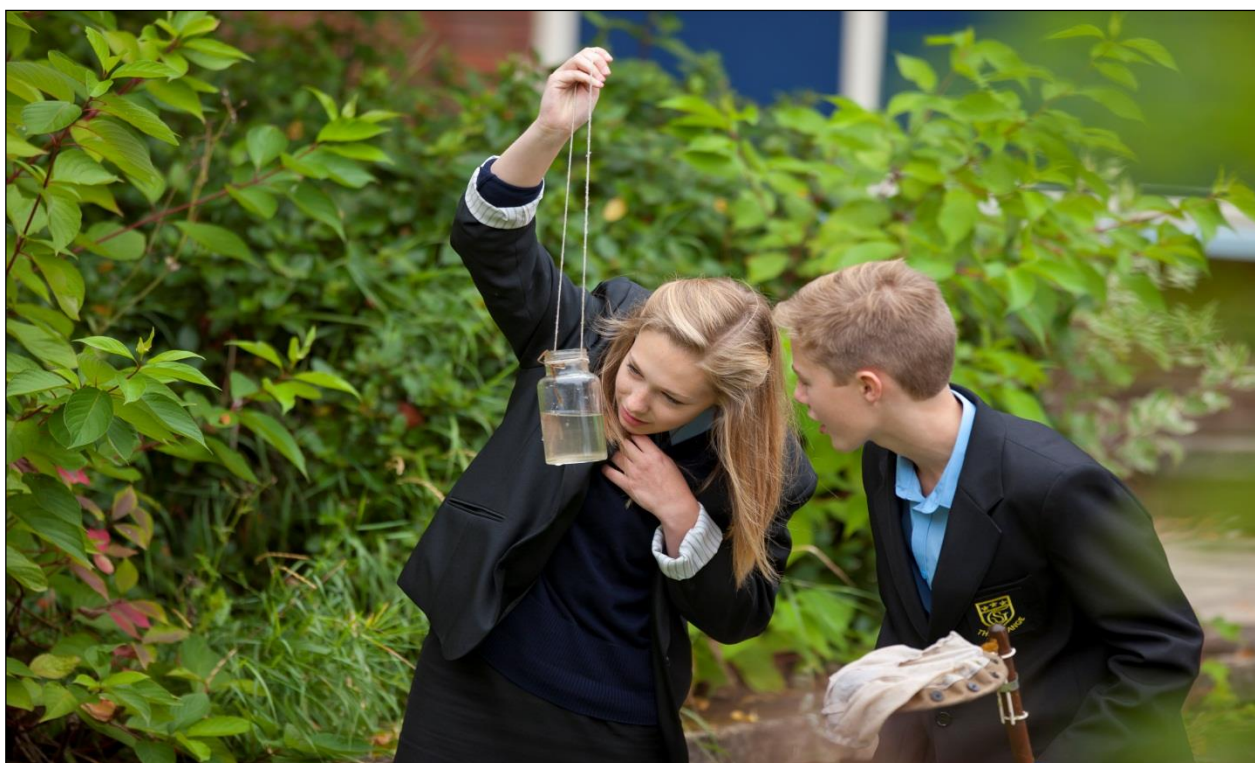
Start Date: December 2019





THE GRANGE SCHOOL

The Grange School is a well-established, friendly school, specialising in Enterprise. Enterprise is a driving factor throughout learning as evidenced by our Grange Enterprise and Learning Skills (GELS) which are embedded across the curriculum.



We aim to equip all students with the adaptability and flexibility to meet the demands of a rapidly changing world and to promote a sense of responsibility towards others, the school and the wider community. The support and guidance of students is based on a Year system and aims to develop co-operation, involvement and respect in all students.

A broad and balanced curriculum is provided for Years 7 to 9. In Years 10 and 11 all students will study English, Mathematics, Science, PE, RE, ICT/Computing and PSHCE (Personal, Social & Health and Citizenship Education). Students can then choose from a range of additional GCSE, BTEC and vocational courses. We offer a range of traditional and vocational courses at Key Stage 5. The curriculum in all Key Stages is further enhanced through wide ranging extracurricular experiences.

We aim to attract energetic and conscientious staff who have a commitment to the education of our students. The professional development of all staff is an important focus for the school. We strive to create a learning environment which serves the needs of all the members of our diverse and vibrant community.





THE GRANGE SCHOOL CLEANER

The School cleaner will work as part of a team to perform a variety of regular and one-off cleaning tasks and duties as directed by their line manager.

Main Responsibilities:

- Be responsible for ensuring the cleanliness of your designated area and for maintaining high and consistent standards.
- Take initiative to perform cleaning and tidying tasks that are not specifically contained within the rota but require attention as part of maintaining overall high standards.
- Liaise with the Site Manager, School Caretakers, the Cleaning Supervisor and other members of staff as required to ensure the cleaning rota operates smoothly around both school events and outside lets.
- Report cleaning supplies requirements and stock levels to the Site Manager.
- Ensure Health & Safety, quality and general procedure compliance.
- Work as part of a team and support other members of the cleaning team to meet standards and school objectives.
- Keep accurate time-sheets for any hours worked over the core hours in this contract and ensure they are signed by the Site Manager.

Person Specification:

Knowledge:

- Some knowledge of Health & Safety Regulations as they relate to the operation of cleaning equipment and the dilution of cleaning materials.

Experience:

- Experience of undertaking a range of cleaning duties.

Personal Attributes:

- Willingness to clean any area of the school as requested by the Site Manger.
- Willingness to take personal responsibility for standard of work carried out.
- Willingness to participate in further training and development opportunities offered by the school, to further knowledge.
- Willingness to maintain confidentiality on all school matters.
- Will need to be able to manage some heavy lifting.

Skills

- Ability to work effectively and supportively as a member of the school team.
- Ability to work in an organised and methodical manner.
- Ability to act on own initiative, dealing with any unexpected problems that arise
- Ability to demonstrate commitment to Equal Opportunities.

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