

The Grange School

Careers Provision 2019-20

YEAR 7		
<i>This is the point at which students start their careers journey with us. The focus is on resilience and transition along with building their GELS (Grange Enterprise and Learning Skills). This will provide the foundation for success in later years.</i>		
TERM 1	TERM 2	TERM 3
GELS of Creativity, Leadership, Self-Management and Independence	GELS of Reflectiveness, Can-Do, Communication and Teamworking	GELS Related Project to Embed Skills
YEAR 8		
<i>Students will start their Enterprise and Employability course and start to think about their potential future career paths. The focus is on investigation and aspiration at this stage. They will also consider what it means to be a 'citizen' along with British Values</i>		
TERM 1	TERM 2	TERM 3
<ul style="list-style-type: none"> • Attend the Bucks Skills Show –then complete a 'Careers Thoughts' survey. • Enterprise Capability and Employability Skills • Types of Employment and Unemployment • Careers and Job Applications • Action Planning and Letter Writing. 	<ul style="list-style-type: none"> • Careers Pathways • Business Departments and Job Roles • Technology in the Workplace • We will revisit their Careers Thoughts Survey and investigate their choices. 	<ul style="list-style-type: none"> • Political Parties and Elections • Entrepreneurship and Starting Your Own Business • Personal Finance • Mortgages • Debit/Credit Cards • Finance for Small Businesses.

YEAR 9

Students will complete their Enterprise and Employability course and prepare themselves for the GCSE Options Process. Unlike some schools we have maintained a 3 year Key Stage 3, as we believe students should fully experience a broad curriculum in order to help them make more informed choices about their future path.

TERM 1	TERM 2	TERM 3
<ul style="list-style-type: none"> • Bucks Skills Show – Promotion • The Changing World of Work • Fast Tomato Careers Generator • After School – drop in session(s) prior to Options Evening • Transferrable v’s Concrete Skills • Revisit ‘Careers Thoughts’ Survey and update if needed • Tomorrows Engineers – Activity Day. 	<ul style="list-style-type: none"> • Preparation for the Careers Fair • Careers Fair – Attendance • Labour Market Information and Skills Shortages • Employment Opportunities • Options Fair lead by SLT and Subject Leaders • Options Evening. 	<ul style="list-style-type: none"> • Careers Presentations to Class Based on Job Research • Basic CV Writing Skills • Hazard Identification at Work • Economic and Financial Aspects of Work.

YEAR 10

Students have now chosen their options and this year will focus on Work Experience and the process of choosing and applying for a suitable job. Our careers support will now become more specific to individuals and their needs as they begin to think more seriously about their next steps.

TERM 1	TERM 2	TERM 3
<ul style="list-style-type: none"> • Bucks Skills Show - Promotion • Careers Interview – School Referral • Two Intensive Support Sessions with Small Group • Revisit ‘Careers Thoughts’ Survey and update if needed. 	<ul style="list-style-type: none"> • Preparation for the Careers Fair • Careers Fair - Attendance • Complete two weeks’ Work Experience • Careers Interview – School Referral. 	<ul style="list-style-type: none"> • Options 16+ Sessions • 1:1 Careers Interviews • Living in the Wider World • The Legal System – Roles.

YEAR 11

Along with the specific careers support that commenced in Year 10, this year is about making the right choices Post 16. There are a range of Sixth Form related activities along with guidance and support regarding other pathways that are available. This support complements the attainment related support as it is crucial that students are aware of the grades they need to enable them to take their desired next steps. We provide a range of interventions and sessions building study skills.

TERM 1	TERM 2	TERM 3
<ul style="list-style-type: none"> • Bucks Skills Show - Promotion • Small Group Interviews • 1:1 Interviews • Two Intensive Support Sessions with small group as referred, which are followed-up with 1:1 Interviews • College Application Workshop • Study Skills Seminar – External Expert • Sixth Form Application Process • Sixth Form Open Evening • School Mentoring Process Begins • Assembly explaining Apprenticeships. 	<ul style="list-style-type: none"> • Preparation for the Careers Fair • Careers Fair - Attendance • Careers Adviser at Parents Evening • 1:1 Interviews • Mock Careers Interviews • CV's and LOA Writing Support • Post 16 survey and follow up one to one interviews with Careers Team • Revisit 'Careers Thoughts' Survey from Key Stage 3 • Apprenticeship Talks • Assembly from the National Citizenship Service encouraging students to attend Summer activities. 	<ul style="list-style-type: none"> • Follow-up 1:1 Interviews • Apprenticeship Talks and Workshops • Continue Careers Team interviews with students who need support or are unsure of next steps • Induction Taster Day for students who have applied to our Sixth Form.

YEAR 12

We are aware that even at this stage, not all students are clear on their next steps. We provide continued advice and guidance from our Careers Advisor along with a one week work experience placement. We work closely with Study Higher to provide support with the Higher Education pathway and also help to guide students through the UCAS process. We appreciate that not all students wish to attend University, so provide advice relating to Apprenticeships and also links to other employers. Another key part of the year is to begin to equip students for their life after school and to prepare them to take their place in the wide world.

TERM 1	TERM 2	TERM 3
<ul style="list-style-type: none"> • Self or School Referral for 1:1 Interview • Bucks New University Visit • Tutorials – Moving House, Taxes and Student Financial Planning. 	<ul style="list-style-type: none"> • Careers Fair – Attendance; this includes Universities, Apprenticeship providers and Employers • Self or School Referral for 1:1 Interview • Tutorials – Interview Techniques, CV Case Studies and CV Writing. 	<ul style="list-style-type: none"> • Work Experience – One Week • Careers Unit focused on Job Investigation and Application • UCAS Visit • Self or School Referral for 1:1 Interview • Tutorials – Credit Cards and Loans

YEAR 13

Their final year sees students continue with their UCAS applications and finalise their steps for the following year. A focus remains around preparing them as well as possible for their next life stages.

TERM 1	TERM 2	TERM 3
<ul style="list-style-type: none"> • UCAS Support Sessions • Personal Statement Writing Support Sessions • Tutorials – Options at 18, Choosing Courses, Personal Statements, Comparing Universities and Advice and Guidance that is available. 	<ul style="list-style-type: none"> • Careers Fair – Attendance; this includes Universities, Apprenticeship Providers and Employers • UCAS Support • Tutorials – Preparation for Life after School, Buying a Car, Living Alone, Mental Health and Stress, Pensions. 	<ul style="list-style-type: none"> • Self or School Referral for 1:1 Interview • Alternatives to Higher Education • Tutorials – Individual Support Depending on Needs.