



# The Grange School

## Provider Access Policy Statement

### Effective from: 3 October 2019

Applies to:	External Stakeholders/Providers/Staff/Students/Parents
Date of Governing Body Approval	3 October 2019
Next Review	October 2022

#### Document Control

Title	The Grange School
Originator / Author / Owner	Assistant Headteacher (DSA)
Review Cycle	3 Years
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#### Change Record

Version	Date	Updated by	List Change made to document	Document Status
<b>1</b>	<b>09/10/19</b>	<b>LCS</b>	<b>New Policy</b>	<b>Approved</b>

#### Document Management

Governance Area of Responsibility:

Curriculum	x
Finance	

Health and Safety	
Safeguarding	
SEND	
Personnel	
Other:	



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**Review Date: October 2022**

### **Introduction**

This policy statement sets out The Grange School's arrangements for managing the access of providers to students at The Grange School for the purpose of giving them information about the provider's education or training offer. This complies with The Grange School's legal obligations under Section 42B of the Education Act 1997.

### **Student Entitlement**

All students in Years 9-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- To hear from a range of local providers about the opportunities they offer regarding technical education and apprenticeships -through options events, assemblies, the annual careers fair and careers workshops;
- To understand how to make applications for technical courses and apprenticeships.

### **Management of Provider Access Requests**

#### **Procedure**

A provider wishing to request access should contact Mr David Sabin, Assistant Headteacher, Careers Lead. Telephone 01296 390980 or by email [dsabin@grange.bucks.sch.uk](mailto:dsabin@grange.bucks.sch.uk)

For any enquiries to request access as an apprenticeship/employment provider, please contact our Careers Lead, as above, or our Careers and Work Experience Coordinator, Mrs Juliette Ingle. Telephone 01296 390900 or by email [jingle@grange.bucks.sch.uk](mailto:jingle@grange.bucks.sch.uk)

Any employers who wish to work with us in order to enhance our provision and provide additional opportunities for students, should contact either of the people named above or our Work Related Learning Liaison Mrs Lisa Cooper-Smith. Telephone 01296 390928 or by email [coopersmith@grange.bucks.sch.uk](mailto:coopersmith@grange.bucks.sch.uk)

### **Opportunities for Access**

A range of events, which are integrated into the Grange Schools Careers Programme, will offer providers an opportunity to come into the school and speak to students and/or their parents. The calendar of events varies from year to year; therefore, providers need to contact the appropriate staff member names above to identify the most suitable opportunity. These events are usually calendared well in advance, so it is essential that providers contact us early in the academic year to be involved in our planning. Access to students will be granted on the understanding that the information and guidance offered by providers is related to specific agreed courses and apprenticeship opportunities only.

The Grange School's policy on safeguarding sets out our approach to allowing providers into our school as visitors to talk to our students.

### **Premises and Facilities**

The school will make the main hall or classrooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will be discussed and agreed in advance of the visit with the Careers Lead or a member of their team.

Providers are welcome to contact one of the Careers team and leave a copy of their prospectus or other relevant course literature. This will be made available to all students.