



The Grange School

Transition - Sept 2024





Parent Handbook

All families will have been given a copy of the **Parent Handbook** on arrival.

An electronic copy of the handbook & this presentation will be uploaded to our website after tonight's meeting on the transition page:

[Transition - The Grange School](#)



THE GRANGE SCHOOL
Parent Handbook: information for families
with children starting secondary school with us



Purpose of this Presentation



1) To reinforce The Grange School's expectations of:

- Parent Engagement
- Uniform (p.13, 15)
- Attendance (p.8)
- Behaviour (p.12)
- Homework (p.11)
- Equipment (p.6)

2) To meet some key members of staff (p.2)

3) To ask any questions you may have

Parent Engagement – Home School Agreement

This is a partnership between:

- The Grange School
- Parents/Carers
- Student

This is included in your **online** transition forms – you will have already signed this.

It is important that we all play a part in your child's education.

We will be inviting further parent involvement in other areas of our school community e.g. completing feedback surveys, PTA (Friends of The Grange).



Working together
for our children's
education.



THE GRANGE SCHOOL HOME - SCHOOL AGREEMENT



PARENTS/CARERS; *I/We shall aim to*

- Support all of the school's Policies, Guidelines and Sanctions
- Make sure my child goes to school daily and on time, notify the school if my child will be absent.
- Support the school to make sure my child maintains the highest standards of behaviour and uniform
- Make sure my child is properly equipped for lessons.
- Communicate with the school any issues that might affect my child's learning or behaviour
- Encourage my child to do their best so they can reach their full potential
- Make sure communication with the school is respectful
- Support my child in homework and other opportunities for out of class learning
- Engage in parents' meetings and work together with the school in order to achieve the best outcomes for my child
- Read all communications sent home by the school and respond where necessary
- Only take holidays during our school holiday times

Name: _____ Signature: _____ Date: _____

Satchel One

At The Grange School we use Satchel One as a channel for communication from School to parents and students.

Satchel One is an application you can download on your smart phone or access via the internet, which outlines how your child is getting on in school with regards to **Achievement, Behaviour and Attendance**.

Students and parents will receive notifications of Achievement and Behaviour points. **Homework** (and any detentions) are set through Satchel One also.

We encourage both parents and students to **regularly access the application** via the app on a smartphone or the internet. Daily access is most ideal, but the minimum recommendation is weekly.

All log in details will be given to you and your child in Sept 2024.

Satchel One on our website- [Satchel One - The Grange School](#)



Weekly Parent/Carer Bulletin



Each Friday, we send out our weekly communication in a 'bulletin-style' newsletter via email. It is important your email stays up to date.

This has links to letters that apply to the whole school as well as ones that apply to specific year groups.

It also includes dates for your diaries, school focus for that time as well as a few pictures to round up the week.

You will receive data reports and communication separately for smaller groups of students e.g. SEND, intervention groups

PARENT AND CARER WEEKLY BULLETIN
3-7 JUNE 2024

WHOLE SCHOOL & KEY STAGE CORRESPONDENCE

Please follow the yellow underlined links for more information!

Summer Showcase Auditions - Come along on Thursday after school!

Sports Day 2024 - Details of our forthcoming Sports Day on the 21 June.

Medical Reminder - Collecting medication.

CLICK HERE

YEAR GROUP CORRESPONDENCE

CLICK HERE

Year 7
No correspondence this week.

Year 8
No correspondence this week.

Year 9
No correspondence this week.

Year 10
Maths Revision Guides

Mock Examinations - please read the information carefully

Year 11
Maths GCSE Exam - Calculators Needed!

Year 12
Mock Examinations - please read the information carefully

Year 13
No correspondence this week.

Uniform

p.5

A uniform list is provided on the website:

<https://www.grange.bucks.sch.uk/parents/school-uniform>

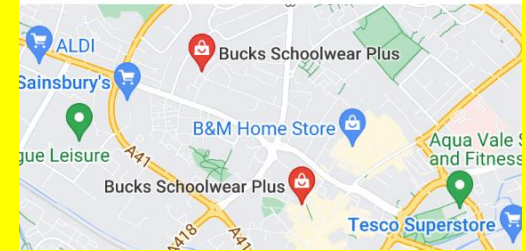
- Black shoes are expected, not a variation of a trainer or canvas shoe.
- No hooded sweat tops (Hoodies).
- School trousers must be the approved style – no jeans/leggings/ 'skinny' trousers.
- Coats must be black or navy blue.
- 1 pair of small stud earrings & a watch can be worn.
- Neutral nails and natural hair colouring.
- Blue/black hair accessories.

All uniform items can only be purchased online through the Price & Buckland website, locally from Bucks Schoolwear Plus or other retail stores with approved styles.

Price & Buckland
SCHOOLWEAR SINCE 1959

Welcome to your online school uniform shop

<https://price-buckland.co.uk/>



Bucks Schoolwear Plus
The Vale Industrial Estate
HP19 9EW

Our PTA also have a second-hand uniform supply.



Email
pta@grange.bucks.sch.uk
Or find them on
Facebook: 'Friends of The Grange School – Aylesbury'

Attendance



Attendance is a serious matter.

Our school target for attendance is 97%

Parents should:

- Ensure that children leave on time for school every day.
- Contact the school by phone or email for children's absences from school **EACH DAY**

attendance@grange.bucks.sch.uk

or phone 01296 390919

- Endeavour not to take children out of school in term time for holidays, appointments etc.
- Keep in contact with us if there are problems with your child's attendance.

Your child's attendance is closely monitored and you may be contacted if a concern arises.

Every School Day Counts!

0 Days off School	100%	Perfection!
2 Days off School Each Year	99%	Excellent
5 Days off School Each Year	97%	Good
10 Days off School Each Year	95%	Slight Concern
20 Days off School Each Year	90%	Concerned
30 Days off School Each Year	85%	Very Concerned

5 days absence over the whole year 97-100% Good chance of success and progress	20 days absence over the whole year 90% Less chance of success. Harder to make progress	5 days absence over the whole year Under 90% Detrimental to success and progress
---	---	---

Grange School Target 97%





Time of the School Day for Year 7



Students should arrive by 8.25am. They will meet their form tutors every morning on the main playground and therefore must enter via the playground gate (bus lane side of school).

Year 7 students will share their break and lunchtime with Year 9 and Year 11 students.

In Year 8, 10 (& 6th Form) their lesson times will change.

Students are asked to move quickly and quietly to their next lesson. A bell signals the changeover of lesson time.

Arrival Time	8.25 am
Tutor Time	8.30 am – 8.55 am
Lesson 1	8.55 am – 9.55 am
Break	9.55 am – 10.20 am
Lesson 2	10.20 am – 11.15 am
Dear Time (drop everything and read)	11.15 am – 11.30 am
Lesson 3	11.30 am – 12.25 pm
Lunch	12.25 pm – 1.05 pm
Lesson 4	1.05 pm – 2.05 pm
Lesson 5	2.05 pm – 3.00 pm



Behaviour: Classroom Expectations



The Grange School believes that it is important to create an environment in which staff can teach and students can learn.

It is based on the clear values of respect, fairness and inclusion.

Student Charter
At The Grange We Expect: **WE CAN**

- Manners** Be courteous to staff and students.
- Attendance** Turn up on time every day.
- Noise** Move quietly around the school.
- No Litter** Look after your environment.
- Equipment** Be equipped to learn.
- Respect** For each other and the adults you work with.
- Smartness** Look outstanding, not standing out.

With special thanks to A.P, M.Y, E.W, A-R, B, A.C, D.N, O.G-G and B.Y.



Behaviour – Traffic Lights

To reduce low level disruption in class, we follow a traffic light system which will be explained to your child fully in September.

If a student is removed from class – this is often referred to as a '**traffic light removal**'. This results in a 60-minute detention and 4 behaviour points.

Parents are notified of all behaviour points and detentions via Satchel One.

Our Behaviour Policy can be found in the 'Policy' section of the school website:

[School Policies - The Grange School](#)

p.12

Behaviour For Learning Traffic Light

If you continue past your final warning, you will be removed from class by SLT and the 30 minute detention will become a 1 hour same day detention.

Final Warning & 30 Minute Detention

Verbal Warning

Verbal Reminder

Homework

p.11

Teachers will use **Satchel One** to set Homework.

Students are expected to do regular homework. An item of homework may sometimes extend over a period of 2 weeks. We ask parents to support their children in managing the spread of their homework.

In Key Stage 3, English, Maths, Science and Languages should have a piece of homework each week. Other subjects which have fewer lessons will set homework at least once a fortnight. Drama and PE are exceptions to this; they have homework once per half term.

If there is an issue regarding homework, parents should contact the teacher who set the homework in the first instance.

Every day from 3-4pm, we have 'Homework Club'. This is in IT rooms and has members of staff there to support. Students can use the internet and printers to complete their homework.

Homework Policy - [School Policies - The Grange School](#)



Equipment



A sensible bag is required – most students carry their bags with them from lesson to lesson.

Lockers are available through request – a letter was in the pack in a brown envelope. The website for the locker company we use is <https://www.ilsschools.co.uk>

A reading book is required for DEAR time each day.

A pencil case containing:

- Appropriate pens (At least 2 pens – blue or black)
- Pencils & pencil sharpener
- Green pen (for self-marking)
- 30cm ruler
- Colouring pencils
- Glue Stick
- Scientific calculator

It is desirable for students to also have:

- A dictionary
- A small notebook
- A maths set





Key Members of Staff

The Role of the **Form Tutor**

- First point of contact for the parents with the school – email is always best!
- The member of staff with responsibility for monitoring the progress (both academic and social) of each student in the tutor group and alerting the relevant staff if there are any areas of concern.
- Responsible for the routine administrative matters, e.g. taking the register, checking uniform, monitoring punctuality / homework completion / attitude and behaviour.
- Responsible for the fostering of a group identity.

Leadership & Management of Year 7 Miss N Glenister	
Head of Year 7 DISC = Mr S Walsh	Head of Year 7 OVER = Mr I Khan
7D Ms Kerr	7O Mr Brown
7I Mr Pascoe	7V Miss Manning
7S Miss Senior	7E Mr Kritah
7C Miss Friend	7R Mr Black



Frequently Asked Questions – Mobile Phones

We **discourage** students from bringing mobile phones into school but understand there is a safety element to students having a phone for travel to/from school.



If students bring them into school, they do so at their own risk and they **MUST** be switched off at all times during the school day. Phones must not be seen, heard or used on site.

Students using mobile phones in school will have them confiscated and parents will be informed if this is the case.

1st time in a half term = returned at 3pm same day

2nd time in a half term = returned on Friday at 3pm of that week (unless collected by parent/carer)

3rd time in a half term = returned on Friday at 3pm of that week parents will be contacted by the Year Team Leader



The mobile phone policy is on our website: [School Policies - The Grange School](#)

We value your support in ensuring a safe and happy learning environment.

Frequently Asked Questions – Online Safety

Students are taught about how to keep themselves safe online at The Grange School.

However, outside of school, it is important that parents take responsibility for appropriate online and social media use.

Each month, we send out an 'online safety newsletter for parents' and our website has support for parents and students too in our safeguarding section:
[Safeguarding - The Grange School](#)

Social Media Age Restrictions

Age Group	Platforms
Under 13 (with parental consent)	GoBubble, PopJam, GRAM SOCIAL
13 +	Facebook, Instagram, Tumblr, Twitter, Skype, iTunes, Pinterest, MyLOL, Wink, Snapchat, TikTok, reddit, ASKfm
16+	WhatsApp, Telegram
18+	Meow Chat, Meet Me, Tinder
18 (13 with parental permission)	flickr, YouTube, Spotify

Frequently Asked Questions – SEND

p.13

A child with an Educational Health Care Plan should have already had a meeting with one of our SENDCo's and this plan will be carried over from primary school.

All other students with SEN needs identified at primary will be monitored closely over the first half term and a SENDCo will contact home to discuss next steps in their support.

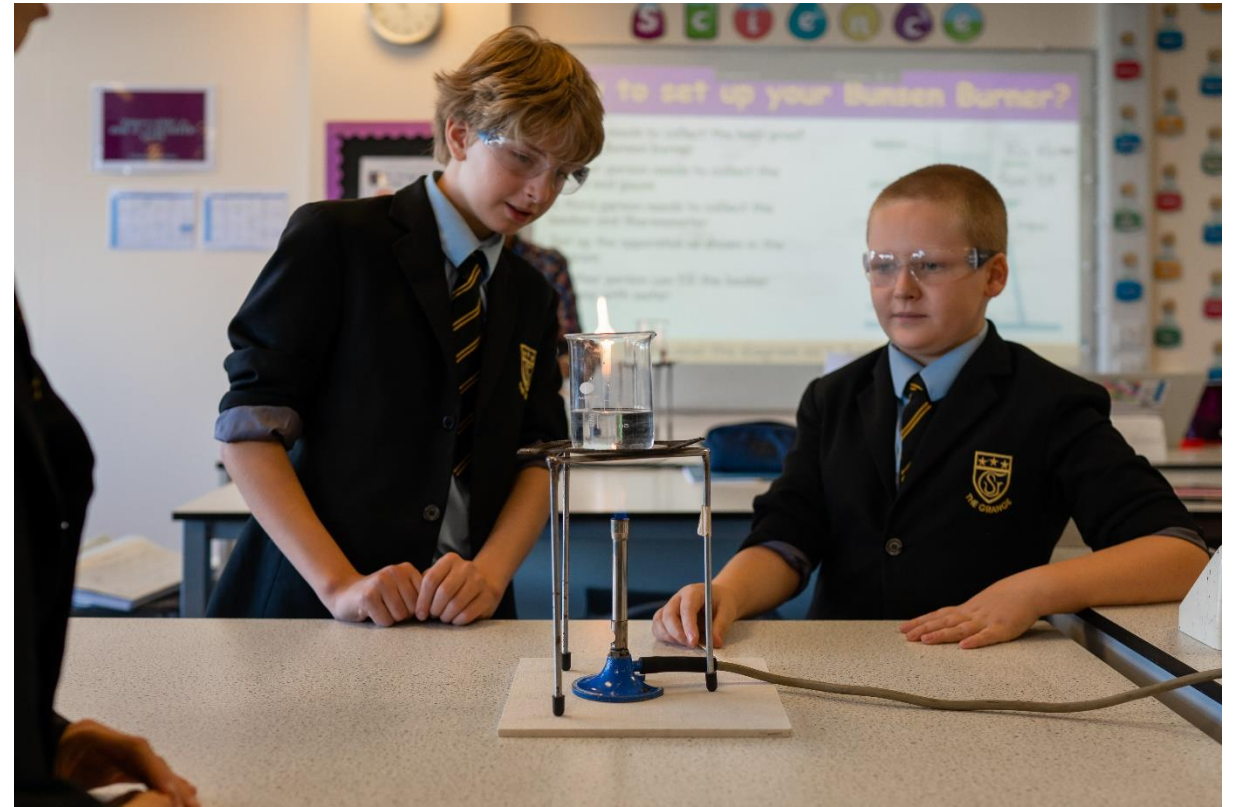
There is information on our website for Support for Learning but if you wish to discuss specifics about your child then please contact Mrs Jakeman (SENDCo for DISC) and Mrs Radford (SENDCo for OVER) or Mrs Jackson Assistant Headteacher for Support for Learning.

wjakeman@grange.bucks.sch.uk

eradford@grange.bucks.sch.uk

Information on our website:

[Support for Learning - The Grange School](#)



Frequently Asked Questions – School Canteen

- Open from 8.10am for breakfast and closes at 4pm everyday.
- Currently offering free porridge each morning for students.
- A range of hot and cold food is available at different locations.
- A different main meal everyday with a drink and dessert is prepared fresh onsite everyday. Menus and prices can be found on our website: [Catering - The Grange School](#)
- Canteen has just been extended and is now approx. double in size.
- Payment by biometric (fingerprint) system.
- Students can eat their food (canteen or packed lunch) in the canteen or outside on picnic benches under canopies.
- Top up online via the school gateway online service or in school. Find out more details about the School Gateway app on our website: [Online Payments - The Grange School](#)
- Information regarding Free School Meals can be found on our website: [Free School Meals - The Grange School](#)



Frequently Asked Questions – Transition Buddies

Current Year 9, soon to be Year 10, have applied and been chosen to support your children through the transition process.

Each form group has approx. 4 buddies. They will be with your children on both transition days. In September, they will pick up your children from their classrooms and take them to their next lesson, lunch etc.

They are approachable, friendly and are a good source of information for your children.



Frequently Asked Questions – September 2024

Your children's first day will be **Thursday 5th September 2024 at 8.25am.**



They will need to enter the school via the bus lane gates and meet their form tutors on the main playground before being escorted to their form rooms for AM registration.

They will need to be in full Grange School uniform with a fully equipped pencil case. They will not need a PE kit on their first day. We recommended your children having a packed lunch for the first week or so until their fingerprints are scanned (this can take up to 3 weeks).

Frequently Asked Questions – Parents Evenings

You will be invited to join us at a Form Tutor Parent Evening in the Autumn Term to check in with your child's form tutor. This is only for Year 7 parents.

Later in the year, you will be invited to a 'whole school' parents evening, where you will be able to meet your child's teachers to discuss their progress.

We hold Parents Evenings once a year. Parents Evenings are a mixture of face-to-face and virtual. This was a decision made after the last parent voice, where the preference for face-to-face and virtual parents evening was a 50/50 split.



Finally...

We have created a Facebook Page set up specifically for Parents/Carers with children joining The Grange School in September 2024.

Search for **'The Grange School Year 7 Starters 2024'**.

You can keep updated with information and ask any questions in an open forum-style, friendly community which is overseen by the Transition Team at The Grange School. This will be monitored throughout the Summer Holidays.

Alternatively, you can email us at transition@grange.bucks.sch.uk if you have specific questions about your child.



The Grange School Year 7 Starters 2024 is at Oak Green School.

10 June at 08:04 · Aylesbury · 🌐

📍 Oak Green School Transition Visit Complete ✅

Miss Glenister, Miss Curtis & Mr Murray met 30 new children from Oak Green this afternoon who will be moving up to The Grange School in September 🏡

They had lots of questions and were already on the whole quite confident about their move to secondary school. We look forward to seeing you all again on our transition days on 2nd and 3rd July 🙌

Next stop is 📍 St Edward's Roman Catholic Junior School tomorrow morning 🏡

#transition





transition@grange.bucks.sch.uk